



Submission of all applications must include a signed hard copy, including this signed form, and electronic copy

Eligibility Requirements



1. All applying organizations must have the following at the time of application:
2. Confirmed membership with the Technical Assistance Partnership.
3. An established 501(c)(3) status for at least one year.
4. Completed "Application for Consulting Services."
5. Completed Organizational Assessment through Third Sector Enterprises within six months prior to this application. We strongly suggest that this assessment be done together by the Board of Directors and the Executive Director. The Board of Directors and the Executive Director must sign off on the assessment.
6. Three most recent months of financial statement including: Balance Sheets & Statements of Activity.
7. Board of Directors approved Annual Budget
8. List of Board of Directors.

Applications must include the following information:

Cover Page

- Organization
- Contact Name (connection to organization – Board member, staff, volunteer)
- Executive Director
- Address, City, State, Zip
- Phone, Fax, Email Address
- Board of Directors President (Phone, Email)
- Start date of TAP membership

Narrative

Answer the following questions on a separate sheet of paper – include the question at the start of every question:

1. Describe your consulting request.
2. What events in the last 12 months have brought you to the point of requesting this assistance?
3. How do you expect consulting help you achieve your goals?
4. How will you know if you have achieved your goals?

I hereby certify that, to the best of my knowledge, the information in this report, including any supplemental information is accurate.

Executive Director _____ Date _____

Board President _____ Date _____

**Hard copy: Wanda O'Donnell, United Way of Larimer County,
424 Pine Street, #102, Fort Collins, CO 80524**

For further information or assistance 970.407.7064 email: wodonnell@uwaylc.org